

# BOARD OF DIRECTORS

## MEETING MINUTES

### Meeting Minutes

January 17, 2011– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Robert Viator ..... President  
Billy Perkins ..... Vice-President  
Tim Beard ..... Secretary  
Percy Foreman ..... Director  
Guy Groves ..... Director

Darlene Jackson ..... General Manager  
David LeJune ..... Operations Manager

*Others present: Karen Sampson, Tim Stinson, Calvin  
Prosen, Larry Hunter, Priscilla Bertolio, George Garza*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

### CALL TO ORDER

President Robert Viator called the meeting to order at 5:30 p.m., with a quorum present.

### INVOCATION & PLEDGE OF ALLEGIANCE

Invocation offered by Tim Beard, pledges led by Billy Perkins.

### REGULAR AGENDA

- 1. Citizens comment**  
**None**
- 2. Consideration of District audit for 2009-2010.**  
**Motion by Percy Foreman and seconded by Billy Perkins to approve the District audit for 2009-2010, as presented by Priscilla Bertolio, of Charles E. Reed & Associates, P.C. Motion carried.**

**For: Percy Foreman, Billy Perkins, Tim Beard, Guy Groves and Robert Viator.**

**Opposed: None**

- 3. Consideration of approval/amendments to the minutes of the December 20, 2010 regular meeting. Motion by Billy Perkins and seconded by Guy Groves to approve the minutes of the December 20, 2010 regular meeting, as presented. Motion carried.**

**For: Billy Perkins, Guy Groves, Tim Beard, Percy Foreman, and Robert Viator.**

**Opposed: None**

- 4. Consideration of District Manager's monthly status and financial report.**

**Motion by Percy Foreman and seconded by Guy Groves to approve the District Manager's monthly status and financial report, as presented by Darlene Jackson and David LeJune. Motion carried.**

**For: Percy Foreman, Guy Groves, Billy Perkins, Tim Beard and Robert Viator.**

**Opposed: None**

- 5. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.**

**Motion by Tim Beard and seconded by Guy Groves, to approve Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects, as presented by Tim Stinson. Motion carried.**

**For: Tim Beard, Guy Groves, Percy Foreman, Billy Perkins, and Robert Viator.**

**Opposed: None**

- 6. Consideration of approval of Carroll & Blackman, Inc.'s monthly invoices for District projects as listed: Invoice #18355 for Wastewater Treatment plant, in the amount of \$16,506.00; Invoice #18356 for Cloverleaf & tiger Lake Lift Station/Force Main, in the amount of \$30,718.00. For a total of \$47,224.00.**



**Motion by Percy Foreman and seconded by Guy Groves to approve Carroll & Blackman, Inc.'s monthly invoices for District projects as listed: Invoice #18355 for Wastewater Treatment plant, in the amount of \$16,506.00; Invoice #18356 for Cloverleaf & Tiger Lake Lift Station/Force Main, in the amount of \$30,718.00, for a total of \$47,224.00, as presented. Motion carried.**

**For: Percy Foreman, Guy Groves, Billy Perkins, Tim Beard and Robert Viator.**

**Opposed: None**

- 7. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly report on Water well project. Motion by Billy Perkins and seconded by Guy Groves, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly report on Water well project, as presented by Calvin Prosen. Motion carried.**

**For: Billy Perkins, Guy Groves, Tim Beard, Percy Foreman, and Robert Viator.**

**Opposed: None**

- 8. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly invoices for District water well project as listed: Invoice #13028, in the amount of \$16,647.73.**

**Motion by Guy Groves and seconded by Billy Perkins, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly invoices for District water well project as listed: Invoice #13028, in the amount of \$16,647.73, as presented. Motion carried.**

**For: Guy Groves, Billy Perkins, Tim Beard, Percy Foreman, and Robert Viator.**

**Opposed: None**

- 9. Consideration of approval to authorize Arceneaux & Gates to begin the Design Phase services on District's water well #7 bond project and to provide the remainder of the Preliminary Phase Engineering services as a lump sum fee.**

**Motion by Billy Perkins and seconded by Tim Beard, to approve authorizing Arceneaux & Gates to begin the Design Phase services on District's water well #7 bond project, and to provide the remainder of the Preliminary Phase Engineering services as a lump sum fee not to exceed \$150,000.00. Motion carried.**  
**For: Billy Perkins, Tim Beard, Guy Groves, Percy Foreman, and Robert Viator.**  
**Opposed: None**

**10. Consideration of amending Paragraph 3.03(b) of Section 3 of the Orange County Water Control & Improvement District No. 1 Personnel Policies.**

**Motion by Percy Foreman and seconded by Tim Beard to table the item for next monthly meeting. Motion carried.**

**For: Percy Foreman, Tim Beard, Guy Groves, Billy Perkins, and Robert Viator.**  
**Opposed: None**

**11. Consideration of approval of payment of the District's monthly bills.**

**Motion by Billy Perkins and seconded by Percy Foreman to approve payment of District's monthly bills, as presented. Motion carried.**

**For: Billy Perkins, Percy Foreman, Tim Beard, Guy Groves and Robert Viator.**  
**Opposed: None**

**12. Adjournment.**

**Motion by Billy Perkins and seconded by Tim Beard to adjourn meeting. Motion carried.**

**For: Billy Perkins, Tim Beard, Percy Foreman, Guy Groves and Robert Viator.**

**Opposed: None**

**Meeting adjourned at 7:55 p.m.**

  
Robert Viator, President

  
Tim Beard, Secretary