



Meeting Minutes

November 16, 2015– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert ViatorPresident
Frank Inzer-absent..... Vice-President
Tim Beard Secretary
Trey Haney Director
Guy Groves Director

Norman Blackman General Manager
David LeJune Operations Manager

Staff present:

Karen Sampson.....Office Manager
Chris Serres.....Financial Director

Others present: Larry Hunter, The Ferguson Law Firm; Toby Davis, Carroll & Blackman Consulting Engineers, Inc.;

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Robert Viator called the meeting to order at 5:30 P.M., with a quorum present.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation offered by Mr. Beard and the pledges were led by Mr. Groves.

MEETING AGENDA

1. Citizen comments.

No citizens in attendance.

2. Consideration and possible action regarding of Carroll & Blackman, Inc.'s Monthly Status Report concerning ongoing District projects.

Mr. Viator read the agenda item.

Mr. Davis presented this agenda item. Mr. Davis reported on the New Water System Improvement Project to be completed with Surplus Bond Funds. Having received approval from TCEQ, Carroll & Blackman, Inc., is working on plan sheets and locates to complete the field data. There are some projects to be addressed at the well sites. Carroll & Blackman is meeting with the electrical engineer to obtain information needed to order the generators for Wells 7 & 4. The cast iron line replacement will be costlier than first anticipated. Mr. Davis will bring the drawings that show the line size and the lines that will be replaced, and a schedule regarding construction. The cost estimate for the Water System Improvement Project is \$2,672,035.00; this includes the construction and engineering costs. Mr. Groves asked if removing the overhead tank at the District office. Mr. Blackman stated that project is not included in the projects as it currently stands. Mr. Davis reported on Project "C" Sewer Rehab Project. Mr. Hughes and Mr. LeJune are currently preparing a punch list for the contractors to address.

Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Haney to approve the Carroll & Blackman, Inc.'s Monthly Status Report concerning ongoing District projects, as presented. Motion carried. See attachment

3. Consideration and possible action regarding approval of Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice No. 22071 – Project 6560C – 2015 Water and Sanitary Sewer Projects – in the amount of \$22,315.00; Invoice No. 22070 - Contract C – Sanitary Sewer Collection System Rehabilitation in the amount of \$2,516.00; and Invoice No. 22069 for General Services in the amount of \$1,562.00 for a Grand Total of \$26,393.00.

Mr. Viator read the agenda item.

Mr. Blackman presented the invoices. The engineers will change the project names to differentiate between Bond projects and Surplus Bond Funds projects.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Beard to approve Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice No. 22071 – Project 6560C – 2015 Water and Sanitary Sewer Projects – in the amount of \$22,315.00; Invoice No. 22070 - Contract C – Sanitary Sewer Collection System Rehabilitation in the amount of \$2,516.00; and Invoice No. 22069 for General Services in the amount of \$1,562.00 for a Grand Total of \$26,393.00 as presented. Motion carried. See attachment.

4. Consideration of and possible action regarding Invoice No. 1509-001 in the amount of \$2,707.24 to Anthony Bennett, RS for Drinking Water Consultation in regards to Trihalomethanes.
Mr. Viator read the agenda item.
Mr. Blackman presented this agenda item.
Mr. Viator asked for a motion.
A motion was made by Mr. Haney and seconded by Mr. Groves to approve, regarding Invoice No. 1509-001 in the amount of \$2,707.24 to Anthony Bennett, RS for Drinking Water Consultation in regards to Trihalomethanes, as presented. Motion carried. See attachment
5. Consideration and possible action regarding approval/amendments to the minutes of the October 19, 2015 regular meeting.
Mr. Viator read the agenda item.
Mr. Viator asked for a motion.
A motion was made by Mr. Groves and seconded by Mr. Haney to approve the minutes of the October 19, 2015 regular meeting, as presented. Motion carried. See attachment
6. Board Members comments.
The members were polled and there were no comments.
7. Consideration and possible action regarding General Manager's monthly status and financial report.
Mr. Viator read the agenda item.
Mr. Blackman presented the General Manager's monthly status
Ms. Serres presented the financial report.
Mr. LeJune presented the LPSS and Field Report.
Mr. Viator asked for a motion.
A motion was made by Mr. Groves and seconded by Mr. Haney to approve the General Manager's monthly status and financial report, as presented. Motion carried. See attachment
8. Consideration of approving a Resolution 02-2015 documenting that the Board of Directors has reviewed and approved without change the Orange County Water Control & Improvement District No. 1's Investment Policy and Strategies in compliance with the Public Funds Investment Act, Chapter 2256 of the Texas Government Code and find and declare that the meeting at which this resolution was adopted was open to the public, that the Public Notice of time, place and subject matter of the public business to be considered was posted as required by law.
Mr. Viator read the agenda item.
Ms. Blackman presented this agenda item to the Board. Approving the Resolution with no changes will keep in place the District's current policies concerning investments. There are two different pools in Texas that the District is allowed to invest monies. Mr. Blackman and Ms Serres will be examining the possibilities of changing the District's investment strategy.
Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Groves to approve a Resolution 02-2015 documenting that the Board of Directors has reviewed and approved without change the Orange County Water Control & Improvement District No. 1's Investment Policy and Strategies in compliance with the Public Funds Investment Act, Chapter 2256 of the Texas Government Code and find and declare that the meeting at which this resolution was adopted was open to the public, that the Public Notice of time, place and subject matter of the public business to be considered was posted as required by law, as presented. Motion carried. See attachment.

9. Consideration of and possible action regarding Texas County & District Retirement System (TCDRS) plan changes for 2016.

Mr. Viator read the agenda item.

Mr. Blackman presented this agenda item. He informed the Board that the District's rate for 2016 will be 4.27 percent from 4.61 percent in 2015.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Haney to approve the Texas County & District Retirement System (TCDRS) plan, with no changes, for 2016, as presented. Motion carried. See attachment

10. Consideration of and possible action to approve the 2015 Current Tax Roll in the amount of \$1,737,360.29 for the Orange County Water Control and Improvement District No. 1 as certified and submitted by Lynda Gunstream, Orange County Tax Assessor/Collector.

Mr. Viator read the agenda item.

Ms. Serres presented this agenda item.

Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Haney to approve the 2015 Current Tax Roll in the amount of \$1,737,360.29 for the Orange County Water Control and Improvement District No. 1 as certified and submitted by Lynda Gunstream, Orange County Tax Assessor/Collector, as presented. Motion carried. See attachment.

11. Consideration of and possible action to approve the 2015 Delinquent Tax Roll in the amount of \$386,122.81 for the Orange County Water Control and Improvement District No. 1 as certified and submitted by Lynda Gunstream, Orange County Tax Assessor/Collector.

Mr. Viator read the agenda item.

Ms. Serres presented this agenda item.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and Mr. Haney to approve the 2015 Delinquent Tax Roll in the amount of \$386,122.81 for the Orange County Water Control and Improvement District No. 1 as certified and submitted by Lynda Gunstream, Orange County Tax Assessor/Collector, as presented. Motion carried. See attachment.

12. Consideration and possible action regarding approval of a one-year extension of the Interlocal Agreement between the City of Vidor, Texas and the Orange County Water

Control & Improvement District No. 1 for the continued participation in an application seeking BPDeepwater Horizon Restoration funding for water, sewer, and drainage improvements.

Mr. Viator read the agenda item.

Mr. Blackman presented this item, informing the Board that this extends our agreement with the city to share the cost of pursuing the BPDeepwater Horizon Restoration funding for another year at a cost to the District of approximately \$2,736.00 annually.

Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Groves to approve a one-year extension of the Interlocal Agreement between the City of Vidor, Texas and the Orange County Water Control & Improvement District No. 1 for the continued participation in an application seeking BPDeepwater Horizon Restoration funding for water, sewer, and drainage improvements, as presented. Motion carried. See attachment.

13. Consideration of approval of petition and order to add land to the Water District concerning Lot 16, Block 1 of Brook Hollow Subdivision Section One, a subdivision in Orange County, Texas, commonly referred to as 235 Brook Hollow Drive, owned by Charles Hartfield, Jr., and wife, Victoria Hartfield.

Mr. Viator read the agenda item.

Mr. Hunter presented the petition for approval.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Beard to approve the petition and order to add land to the Water District concerning Lot 16, Block 1 of Brook Hollow Subdivision Section One, a subdivision in Orange County, Texas, commonly referred to as 235 Brook Hollow Drive, owned by Charles Hartfield, Jr., and wife, Victoria Hartfield, as presented. Motion carried. See attachment

14. Consideration and possible action approving the form of a Payment Plan Agreement for a down payment and monthly installment payments for the tap fees for LPSS Grinder Pump service connections.

Mr. Viator read the agenda item.

Mr. Blackman and Mr. Hunter presented this agenda item.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Haney to approve Payment Plan Agreement prepared by Mr. Hunter, for a down payment and monthly installment payments for the tap fees for LPSS Grinder Pump service connections, as presented. Motion carried. See attachment

15. Consideration and possible action regarding payment of the District's monthly bills.

Mr. Viator read the agenda item.

Mr. Viator asked for a motion.

A motion was made by Mr. Haney and seconded by Mr. Groves to approve the District's monthly bills, as presented. Motion carried. See attachment

16. Adjournment.

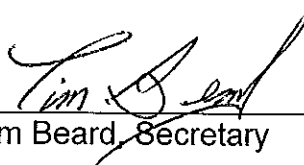
Mr. Viator read the agenda item.

Mr. Viator asked for a motion.

Mr. Beard made a motion and seconded by Mr. Haney to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 P. M., as presented. Motion carried.



Robert Viator, President



Tim Beard, Secretary