

Regular Meeting Minutes

January 18, 2021 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert L. Viator, Sr.....President
Frank Inzer.....Vice President
Tim Beard.....Secretary
Trey Haney.....Director
Guy Groves.....Director
Chris Serres.....General Manager
David LeJune.....Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

Vice President Inzer called the meeting to order at 5:30 pm

ANNOUNCE THE PRESENCE OF A QUORUM

Vice President Inzer announced the presence of a quorum with Director Groves and Director Haney being present. President Viator and Secretary Beard were absent.

STAFF PRESENT

Chris Serres, General Manager, David LeJune, Operations Manager, Kim Roark, Administrative Assistant, and Larry Hunter, Attorney were Present.

OTHERS PRESENT

Jeff Scogin, LJA Engineering and Kelly Brewer.

INVOCATION AND PLEDGES

Invocation was given by Director Haney and Pledges were led by Director Groves.

MEETING MINUTES

1. Citizen comments.

There were no citizen comments.

2. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.

Jeff Scogin, LJA Engineering, Inc. presented LJA's monthly status report as follows:

6560C - SURPLUS FUNDS WATER SYSTEM IMPROVEMENTS PROJECT (Contract No. 1 – Cast Iron Water Line Replacement and Contract No. 2 – Water Well Sites Improvements)

Contract No 1:

The project has been completed.

Contract No 2:

This project has been completed.

6560D - SURPLUS FUNDS SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT (Contract No. 4- Sanitary Sewer Lift Station Rehabilitation Project)

There is no invoicing during this period for this project. The plans are near completion except for the electrical. This Sanitary Sewer Lift Station project will be included in the CDBG Mitigation grant application.

6560E - SURPLUS FUNDS WATER AND SEWER SERVICE EXTENSIONS PROJECT (Contract No. 3 – Water and Sanitary Sewer Service Extensions Project)

No work was completed during this period.

TWDB CWSRF PROJECT No. 73825 Sanitary Sewer Lift Station Restoration Project

Service through this month include design phase services. LJA has coordinated with the District, TWDB, and the District consultants.

The electrical engineer is working on finalizing the last of the electrical details. Once complete we will put together the plan set and schedule meeting with the District to discuss the design. We anticipate that the meeting could be held at the end of January, we will continue to keep the staff apprised of our schedule and involved in any design decisions.

WELL SITE #5 – GROUND STORAGE TANK REPLACEMENT PROJECT

Services this month include construction phase services. Coordination with the contractors took place to verify schedule provided. The new ground storage tank arrived the week of December 28th, 2020. Contractor began mobilizing equipment to complete the installation. As the tank begins to be constructed the remaining work on the header and yard piping will also commence.

A motion was made by Director Groves and seconded by Director Haney to accept the monthly status report from LJA Engineering, Inc. as presented. All Voted Aye

3. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed:

Invoice No. 202025896 in the amount of \$602.01 for Project No. B877-1006 – Well Site 5 GST Replacement Project and Invoice No. 202026009 in the amount of \$2,363.90 for Project No. B877-1005 – Disaster Recovery – Sanitary Sewer LS Restoration Project for a Grand Total of \$2,965.91.

A motion was made by Director Groves and seconded by Director Haney to approve payment of Invoice No. 202025896 in the amount of \$602.01 for Project No. B877-1006 Well Site 5 GST Replacement Project and Invoice No. 202026009 in the amount of \$2,363.90 for Project No. B877-1005 – Disaster Recovery - Sanitary Sewer LS Restoration Project for a Grand Total of \$2,965.91. All Voted Aye

4. Consideration and possible action regarding a request from Kelly Brewer to install an interconnect valve with backflow protection and meter that would be used only as an emergency source of water supply during power outages and would provide temporary service to approximately 150 customers in Evergreen Park Subdivision, a subdivision that is located outside of District Boundaries.

A motion was made by Director Groves and seconded by Director Haney to allow the installation of an interconnect valve with backflow protection to service approximately 150 customers in Evergreen Park Subdivision that will only be used in the case of emergencies and will be metered and billed when used. All Voted Aye.

5. Consideration and possible action regarding approval/amendments for the minutes of the December 14, 2020 Regular Board Meeting.

A motion was made by Director Groves and Seconded by Director Haney to approve the minutes of the December 14, 2020 meeting Regular Board Meeting. All Voted Aye.

6. Board Member comments.

Vice President Inzer announced that President Viator had tendered his resignation as President of the Orange County Water Control & Improvement District #1. Mr. Viator's resignation will be officially accepted at the February Board Meeting.

7. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres informed the Board that Mark McLiney, Bond Advisory, would be in attendance at the February Board Meeting regarding the possible refinancing of one bond and one note. The refinance of the 2011 Revenue Note could possibly net a savings of \$70,000.00 per year for the next 10 years. There would also be substantial savings on the 2012 Tax Refunding Bonds, depending on Bond structure.

In following up on the request from the City of Rose City's Mayor and Council for assistance with providing portable water to its customers, on either an emergency basis or possible on a permanent basis depending on an engineering study, Chris informed the board that she and David LeJune met with staff from LJA Engineering Firm and had an informal discussion about the cost to provide such services. A very rough cost estimate to provide such services would be between \$500,000.00 to north of \$800,000.00. She stated that she did not want the engineers to expend any more time on this project until she could meet with the Mayor to assess the city's position on the

cost. Chris also suggested that there could possibly be some grant money available to the City for such a project.

The consensus of the Board was for Chris to call and/or meet with Mayor Stephenson to discuss the cost and get an assessment of the City's wishes moving forward.

David LeJune presented the Field Report as follows:

Water pumped was 30,174,000 gallons and water accounted for was 27,254,800 for an unaccounted amount of 9.67%

Wastewater treated was 31,511,000 gallons.

The District performed 313 water jobs and 68 sewer jobs for a total of 381

The LPSS reports – three customers were charged a call-out fee due to rags/debris in pump.

A motion was made by Director Groves and Seconded by Director Haney to except the General Manager's report. All Voted Aye.

8. Consideration and possible action regarding payment of the District's monthly bills.

A motion was made by Director Haney and seconded by Director Groves to approve payment of the monthly bills as presented. All Voted Aye.

9. Adjournment.

A motion was made by Director Groves and seconded by Director Haney to adjourn the meeting at 6:19 pm. All Voted Aye.



Frank Inzer, Vice President



Tim Beard, Secretary

