

Regular Meeting Minutes

February 22, 2021 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert L. Viator, Sr.....President
Frank Inzer.....Vice President
Tim Beard.....Secretary
Trey Haney.....Director
Guy Groves.....Director
Chris Serres.....General Manager
David LeJune.....Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

Vice President Inzer called the meeting to order at 5:30 pm

ANNOUNCE THE PRESENCE OF A QUORUM

Vice President Inzer announced the presence of a quorum with Secretary Beard and Director Haney being present. President Viator and Director Groves were absent.

STAFF PRESENT

Chris Serres, General Manager, David LeJune, Operations Manager, Kim Roark, Administrative Assistant, and Larry Hunter, Attorney were Present.

Others Present

Jeff Scogin, LJA Engineering

INVOCATION AND PLEDGES

Invocation was given by Secretary Beard and Pledges were led by Director Haney.

MEETING MINUTES

1. Citizen comments.

There were no citizen comments.

2. Consideration and possible action to accept the resignation of Robert L. Viator, Sr. from his position as a Director of the Orange County Water Control & Improvement District No. 1.

A motion was made by Director Haney and seconded by Secretary Beard to accept the resignation of Robert L Viator, Sr. All Voted Aye.

3. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.

Jeff Scogin, LJA Engineering Inc. presented LJA's monthly status report as follows:

2015 Surplus Funds Water and Sanitary Sewer Projects:

6560D- Surplus Funds Sanitary Sewer System Improvements Project – Contract No. 4 – Sanitary Sewer Lift Station Rehabilitation Project:

No Invoicing for this period. The plans are near completion except for the electrical. This Sanitary Sewer Lift Station project is included in the CDBG Mitigation Grant Application.

6560E – Surplus Funds Water and Sewer Service Extensions Project – Contract No. 3 – Water and Sanitary Sewer Service Extensions Project:

No work was completed during this reporting period.

Sanitary Sewer Lift Station Restoration Project:

Services through this month included design phase services. LJA has coordinated with the District, TWDB, and the District's consultants. During this week (week of February 22, 2021) a 90% completed plan set will be provided to the District for review and a meeting scheduled to discuss any necessary changes. If no major revisions are required, we anticipate that the plan set, and contract documents could go to TWDB for review by the end of the month.

Well Site #5 – Ground Storage Tank Replacement Project:

Services this month include construction phase services. The Contractor has completed the construction of the tank as well as the sterilizing and test of the tank. Construction has continued on the various piping needs and bacterial testing of the tank should take place in early February.

A motion was made by Director Haney and was seconded by Secretary Beard to accept the monthly status report from LJA Engineering Inc. as presented. All Voted Aye.

4. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed:

Invoice No. 202100368 in the amount of \$6356.00 for Project No. B877-1006 – Well Site 5 GST Replacement Project; Invoice No. 202100440 in the amount of \$832.50 and Invoice No. 202011854 in the amount of \$836.00 for Project No. B877-6282 – General Services for a Grand Total of \$8,024.50.

A motion was made by Director Haney and was seconded by Secretary Beard to approve payment of Invoice No 202100368 in the amount of \$6356.00 for Project No B877-1006 Well Site 5 GST Replacement Project; Invoice No 202100440 in the amount of \$832.50; and Invoice No 202011854 in the amount of \$836.00 for project No B877-6282 – General Services for a grand total of \$8,024.50. All Voted Aye.

5. Consideration and possible action regarding payment of MK Constructors Monthly Estimate No. 3 for Well Site 5 – Ground Storage Tank Replacement Project in the amount of \$203,040.00.

Chris Serres, General Manager, informed the Board that payment of this invoice is in order. She also reminded the Board that payment of this invoice will have to be made using Contingency Funds until the money from either the Grant Application or the use of Surplus Funds are approved. The money would then be reimbursed to the Contingency Account.

A motion was made by Secretary Beard and was seconded by Director Haney to approve the use of Contingency funds for the payment of \$203,040.00 to MK Constructors and to authorize payment to MK Constructors in the amount of \$203,040.00. All Voted Aye.

6. Consideration and possible action regarding payment of Jet Aeration of Texas, LLC's Progress Payment No. 1 Hwy. 105 N Line Extension Project in the amount of \$20,000.00.

A motion was made by Secretary Beard and was seconded by Director Haney to table this request for payment until discrepancies on the invoice are corrected. All Voted Aye.

7. Consideration and possible action regarding approval/amendments for the minutes of the January 18, 2021 Regular Board Meeting.

A motion was made by Director Haney and was seconded by Secretary Beard to approve the minutes of the January 18, 2021 meeting. All Voted Aye.

8. Board Member comments.

The Board discussed Mr. Robert L. Viator, Sr.'s resignation and his contributions to this District throughout his tenure.

Director Haney expressed his gratitude and thanked District employees for their diligence in keeping the water going during the freeze.

9. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres, General Manager, reported that there were only 65 workorders relating to the freeze and broken pipes.

An inquiry was made regarding how much water was pumped during the freeze. David LeJune responded that the water pumped during freeze was doubled the average amount of what is normally pumped in one week.

Chris informed the Board that the Public Utility Commission issued an order to water utilities stating that water utilities may not disconnect water or sewer service for nonpayment. This order remains in effect until further order of the commission.

Chris Serres then presented the Financial reports as follows:

- The January billing was back up from the low billing in December.
- The 2013 Revenue Note is paid in full, and the Revenue Note Reserve Account has been closed. The balance of \$37,493.97 has been transferred to the General Operating Account.
- Chris also reported on all Fund transactions for the month of January.

David LeJune presented the Field Report as follows:

- 33,461,000 gallons of water was pumped into the system with 29,947,100 being accounted for leaving 10.50% usage unaccounted.
- The district staff responded to 328 water workorders and 63 sewer workorders for a total of 391.
- Call for LPSS alarms resulted in no customer charges for misuse of the system.

A motion was made by Vice President Inzer and was seconded by Secretary Beard to accept the General Manager's Monthly Status and Financial Report as presented. All Voted Aye.

10. Consideration and possible action regarding a proposed Bank Depository Agreement between Orange County Water Control & Improvement District No. 1 and First Financial Bank.

The General Manager informed the Board that the agreement with First Financial Bank as the District's depository is remaining the same as the previous agreement with the District being charged no fees for any bank services but will still have a 2% cap on interest rates.

A motion was made by Secretary Beard and was seconded by Director Haney to authorize First Financial Bank as the District's depository. All Voted Aye.

11. Consideration and possible action approving Resolution 01-2021 regarding Tax Abatement Requests for specific properties, subject to the approval of such tax abatement applications by the City of Vidor, in accordance with Resolution 02-2020 of the Orange County Water Control & Improvement District No. 1, as follows:

- | | |
|---|-------------------------------------|
| a. John Clifton Barrow | 130 University Street, Vidor, Texas |
| b. Misty Dawn Torres | 175 West Tram, Vidor, Texas |
| c. Brent S. Hairgrove | 340 Connell Road, Vidor, Texas |
| d. Aaron Wade Pickering | 400 Pine Burr, Vidor, Texas |
| e. Brandon D. and Tiffani Looney | 410 Regal, Vidor, Texas |
| f. Stanley Prater, Jr. and
Brittany Prater | 415 Lakewood Drive, Vidor, Texas |
| g. Rita Serene Gonsoulin | 425 Lakewood Drive, Vidor, Texas |
| h. McPayne Real Estate, LLC | 500 Pine Burr, Vidor, Texas |

- | | |
|--|--------------------------------------|
| i. Justin and Katie Fox | 545 Pinecrest, Vidor, Texas |
| j. Henry R. Stevenson Jr. and
Jane E. Stevenson | 620 Evangeline Drive., Vidor, Texas |
| k. Johnathan Paul Stevenson | 630 Evangeline Drive, Vidor, Texas |
| l. Candie L. Courmier and
Shannon Locke | 725 Woodland Street, Vidor, Texas |
| m. Jonathan Pickering | 740 Pinecrest, Vidor, Texas |
| n. Donna Sue Reddoch Flowers | 970 Harvey, Vidor, Texas |
| o. Derek Roy Parish and
Shannon Marie Parish | 990 South Main, Vidor, Texas |
| p. Nathaniel Evan Smith and
Alexis M. Smith | 1020 Pine Street, Vidor, Texas |
| q. Brandon Holland and
Bridgette N. Holland | 1055 Pine Street, Vidor, Texas |
| r. Ruth E. Brewer | 1065 Pine Street, Vidor, Texas |
| s. Nancy Marlene Locke | 1745 Orange Street, Vidor, Texas |
| t. Barry L. and Cara Dronet | 1951 Hickory Drive, Vidor, Texas |
| u. Amy Rocha | 2180 Wharton, Vidor, Texas |
| v. Forrest and Jessica Johnson | 2500 Old Spanish Trail, Vidor, Texas |
| w. Darrell R. McWilliams | 2680 Evangeline Drive, Vidor, Texas |
| x. John Howard | 3035 Zo Ann Street, Vidor, Texas |


A motion was made by Director Haney and seconded by Secretary Beard to approve Resolution 01-2021 regarding Tax Abatement requests for specific properties, subject to the approval of such tax abatement applications by the City of Vidor, in accordance with Resolution 02-2020 of the Orange County Water Control & Improvement District No. 1. All Voted Aye.

12. Consideration and possible action regarding payment of the District's monthly bills.

A motion was made by Secretary Beard and was seconded by Director Haney to accept paying the monthly bills. All Voted Aye.

13. Adjournment.

A motion was made by Director Haney and was seconded by Secretary Beard to adjourn the meeting at 7:10 pm. All Voted Aye.



 Frank Inzer, Vice President



 Tim Beard, Secretary

