

## Regular Meeting Minutes

March 15, 2021 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Frank Inzer.....	President
Tim Beard.....	Vice President
Trey Haney.....	Secretary
Guy Groves.....	Director
Kelly Brewer.....	Director
Chris Serres.....	General Manager
David LeJune.....	Operations Manager

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

### **CALL MEETING TO ORDER**

Vice President Inzer called the meeting to order at 5:30 pm.

### **ANNOUNCE THE PRESENCE OF A QUORUM**

Vice President Inzer announced the presence of a quorum with Secretary Beard and Director Haney being present.

### **STAFF PRESENT**

Chris Serres, General Manager, David LeJune, Operations Manager, Kim Roark, Administrative Assistant, and Larry Hunter, Attorney, were Present. Director Groves was absent.

### **OTHERS PRESENT**

Jeff Scogin, LJA Engineering, Kelly Brewer

### **INVOCATION AND PLEDGES**

The Invocation was given by Secretary Beard and the Pledges were led by Director Haney.

## MEETING MINUTES

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1. Citizen comments.

There were no citizen comments.

2. Consideration and possible action regarding the appointment of an individual to fill the unexpired Director's term of Director Robert L. Viator, Sr.

A motion was made by Secretary Beard and was seconded by Director Haney to appoint Kelly Brewer to fill the unexpired term of Director Robert Viator Sr. All Voted Aye.

3. Execution, filing and acceptance of a Statement of Appointed Officer by individual appointed to fill the unexpired Director's term of Robert L. Viator, Sr.

A motion was made by Director Haney and was seconded by Secretary Beard to accept the Statement of Appointed Officer, Kelly Brewer, to fulfill the unexpired position of Robert L. Viator Sr. All Voted Aye.

4. Oath of Office of individual appointed to fill the unexpired Director's term of Robert L. Viator, Sr.

Larry Hunter, Attorney, administered the Oath of Office to Kelly Brewer to fill the unexpired Director's term of Robert L Viator, Sr.

5. Consideration and approval of the issuance of a Certificate of Appointment of the individual appointed to fill the unexpired Director's term of Robert L. Viator, Sr.

A motion was made by Director Haney and was seconded by Secretary Beard to approve the Certificate of Appointment of Kelly Brewer. All Voted Aye.

6. Election of Officers of the Board of Directors of Orange County Water Control & Improvement District No. 1.

A motion was made by Director Haney and was seconded by Secretary Beard to appoint Frank Inzer President of the Orange County Water Control District # 1 Board of Directors. All Voted Aye.

A motion was made by Director Haney and was seconded by Director Brewer to appoint Tim Beard Vice President of the Orange County Water Control & Improvement District # 1. All Voted Aye.

A motion was made by Vice President Beard and was seconded by Director Brewer to appoint Trey Haney Secretary of the Orange County Water Control & Improvement District # 1. All Voted Aye.

7. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.

Jeff Scogin, LJA Engineering Inc. presented LJA's monthly status reports follows:



### **2015 Surplus Funds Water and Sanitary Sewer Service:**

#### **6560D- Surplus Funds Sanitary Sewer System Improvements Project – (Contract No. 4 – Sanitary Sewer Lift Station Rehabilitation Project)**

There is no Invoicing during this period for this project. Then plans are waiting to hear from CDBG on the Grant Status. Once we hear we will have updates.

#### **6560E – SURPLUS FUNDS WATER AND SEWER SERVICE EXTENSIONS PROJECT (Contract No. 3 – Water and Sanitary Sewer Extension Project).**

No Work was Completed during this period.

#### **Sanitary Sewer Lift Station Restoration Project:**

Plans have been completed and the District was given a copy for review. After any comments from the District, plans and documents will be submitted to the TWDB for review.

#### **Well Site #5 – Ground Storage Tank Replacement Project:**

Demolition of the tank is underway. Engineers service this month included construction phase. The Contractor has completed the construction of the splash pad drain box and the line yard piping. Construction has continued on the various piping needs along with coordination of the antenna relocation.

A motion was made by Secretary Haney and was seconded by Director Brewer to accept the monthly status report from LJA Engineering Inc. as presented. All Voted Aye.

8. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed: Invoice No. 202102775 in the amount of \$2,760.00 for Project No. B877-1006 – Well Site 5 GST Replacement Project and Invoice No. 202102698 in the amount of \$5,000.00 for Project No B877-1005 – Sanitary Sewer Lift Station Restoration (TWDB) for a Grand Total of \$7,760.00.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve payment of Invoice No 202102775 in the amount of \$2,760.00 for Project No B877-1006 – Well Site 5 GST Replacement Project, and Invoice No 202102698 in the amount of \$5,000.00 for Project No B877-1005 – Sanitary Sewer Lift Station Restoration (TWDB) for a Grand Total of \$ 7,760.00. All Voted Aye.

9. Consideration and possible action regarding payment of MK Constructors Monthly Estimate No. 4 for Well Site 5 – Ground Storage Tank Replacement Project in the amount of \$8,820.00.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve payment of Estimate No 4 for Well Site 5 GST Replacement Project in the amount of \$8,820.00. All Voted Aye.

#### **Mark McLiney Presentation:**

10. Consideration and possible action regarding a presentation by Mark McLiney with SAMCO Capital Markets, the District's Financial Advisor, about the refunding of some of the District's outstanding bonds for interest rate savings and authorizing SAMCO

Capital Markets and District Staff to proceed if certain savings targets are reached and other matters related thereto.

Mark McLiney, Financial Advisor, presented data to the Board of Directors outlining refunding opportunities. Mr. McLiney briefed the Board on possible savings now with the refinancing of the current Revenue Note and another possible savings in the Fall to refinance some of the Tax Refunding Bonds.

A motion was made by Secretary Haney and was seconded by Director Brewer for Mark McLiney, Financial Advisor, to proceed with the refunding of some of the District's outstanding notes/bonds for an interest rate savings. All Voted Aye.

11. Consideration and possible action regarding approval/amendments for the minutes of the February 22, 2021 Regular Board Meeting and March 8, 2021 Special Board Meeting.

A motion was made by Director Brewer and was seconded by Secretary Haney to accept the minutes of the February 22, 2021 and March 8, 2021 meeting as presented. All Voted Aye.

12. Board Member comments.

Secretary Haney stated that he would like to see a report of prior tax rates, past property values and projected property values for the proposed refinance of the tax bonds.

President Inzer and Vice President Beard thanked Director Kelly Brewer for accepting the position to serve on the Board of Directors.

Vice President Beard commended President Inzer on his leadership throughout his service as a Board of Director for Orange County Water Control & Improvement District No. 1.

13. Consideration and possible action regarding Wathen, DeShong, & Juncker, LLP Initial Communication Audit Engagement Letter for the Fiscal Year ending 06/30/2021.

A motion was made by Vice President Beard and was seconded by Secretary Haney to accept the Communication Audit Letter for the Fiscal Year 06/30/2021 as presented by Wathen, DeShong, & Juncker. All Voted Aye

14. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres, General Manager presented the Board with the Managers monthly status financial report stating that all accounts are balanced for the month of February 2021. She also informed the Board that our monthly billing is up when compared with last month as well as up when compared with our yearly projections.

Chris then outlined some unexpected expenditures that the District is facing in the next few months as follows:

- TXDOT: Relocated water lines located in the right of way on South Hwy 105 - \$13,000.00 - to be Water Sewer Major Maintenance Account.
- Maintenance of four to six Fire Hydrant's - \$10,000.00.

Chris Serres then presented the Field Report as follows:



- 39,191,000 gallons of water was pumped into the system
- 34,403,400 gallons of water were accounted for
- 12.22% of water pumped into the system is unaccounted for
- 394 Workorders - Water
- 68 Workorders - Sewer
- LPSS Alarms – 1 Service Fee was charged

A motion was made by Vice President Beard and was seconded by Director Brewer to accept the General Manager's Monthly Status and Financial Report as presented. All Voted Aye.

15. Consideration and possible action regarding payment of the District's monthly bills.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve payment of the monthly invoices as presented. All Voted Aye.

16. Adjournment.

A motion was made by Vice President Haney and was seconded by Director Brewer to adjourn the meeting at 7:30 pm. All Voted Aye.



Frank Inzer, President



Trey Haney, Secretary

